

Metadata Exercise

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Setup

Each group receives a description of an ingest step:

- Transcoding
- Virus check

Each group receives a set of post it notes of 4 different colors, representing:

- Event
- Agent
- Object
- Relationship

Activity:

- Identify the following for each workflow
 - Event = e.g., transcoding
 - Agent = e.g., transcoding tool (FFmpeg)
 - Object = e.g., file
- Draw relationships between entities using relationship post its
 - Relationships go one way
- Write down what metadata in that entity would be captured.

For example:

- Agent
 - * Tool name
 - * Tool version
 - * Tool manufacturer
- Event
 - * Event type
 - * Event date/time
 - * Event outcome
- Object
 - * Name
 - * Size
 - * Date
 - * Hash